*Name*

Freedom of Information

Liverpool School of Tropical Medicine

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UK

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Reference LSTM/FOI/14-014

30th October 2014

Dear Requestor,

Many thanks for your request received on 29th October 2014 regarding *Automatic doors*. Please find below the response to your enquiry.

Question 1: Do you have automatic doors installed at your property?

Response: Yes

Question 2: If so, do you employ a specialist to service the doors regularly?

Response: Yes

Question 3: If so, who is employed to carry out this service?

Response: Specialist Contractor

Question 4: How many automatic doors are included in the service?

Response: All

Question 5: How many times per year are they serviced?

Response: As per recommended in the O&M

Question 6: When is the contract up for renewal?

Response: Rolling contract

Question 7: Who manages this contract?

Response: Estates Department

Should you be dissatisfied with our response, please contact us within a reasonable time (within 2 months of this response) to library@lstmed.ac.uk.

If you remain dissatisfied, you may appeal this decision to the Information Commissioner. The contact details for the Information Commissioner are Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, or via the website www.ico.gov.uk.

Should you require any further information or assistance in this matter, please don’t hesitate to contact me at the above address.

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Yours Sincerely,

Julia Martin

Head of Information Services