

## GDPR Privacy Notice



### CLINICAL DIAGNOSTIC PARASITOLOGY LABORATORY (CDPL)

#### **General statement**

This privacy policy sets out how Liverpool School of Tropical Medicine uses and protects any information that we receive about you. This policy relates to patient data received and processed by the Clinical Diagnostic Parasitology Laboratory (CDPL) within LSTM.

#### **Purpose of data receipt**

Patient data is received for clinical diagnostic parasite testing. Data is received accompanied by the relevant samples from laboratories (NHS and private), GP surgeries and NHS Hospital Trusts around the United Kingdom.

#### **What information is being collected & what is the legal basis for collecting the data?**

The data received comprises of name, date of birth, NHS or private laboratory reference numbers, travel history and clinical data. The data will be written on hard copy test request form and on the specimen label. Our legal basis for processing of personal data is in GDPR Article 6(1)(b) performance of a contract relating to the patient's clinical and medical care, and for special category data is GDPR Article 9.1(h) medical diagnosis.

#### **Who is collecting it?**

The CDPL unit within the Clinical Sciences department in LSTM.

#### **How is the information collected?**

Patient data and samples are collected within the requesting Hospital / clinic and forwarded to CDPL for testing. Test requests are received in hard copy format sent with the specimen to be tested.

#### **How the information is being used, stored and protected?**

Data is being used for clinical and medical purposes, in order to provide a diagnosis for the patient.

The CDPL suite has restricted access to authorised personnel only. Hard copy format data is never moved from the restricted access suite. A patient database is used for storage and processing of patient data.

The CDPL is UKAS accredited to ISO 15189 standard and adheres to all aspects of that standard.

#### **Who will the information be shared with?**

The CDPL will share anonymised pathogen positive data for epidemiology purposes with Public Health England for monitoring and disease surveillance purposes. These include Public Health England North West and the Malaria reference laboratory at the London School of Hygiene and Tropical Medicine.

Results of Diagnostic tests are sent back to the original requesting clinician or laboratory for clinical and medical purposes.

### **Retention of data and updating your information**

Specimens and data are retained in accordance with the Royal College of Pathologists retention guidelines. Specimens may be retained for medical staff training and diagnostic test improvements in the future.

### **How will the collection of data affect the data subject?**

Data is being used for clinical and medical purposes, in order to provide a diagnosis for the patient.

### **Your rights and how to find out what information we hold about you**

Clinical results may not be given directly to a patient as these require clinical interpretation and may cause more harm when interpreted incorrectly. Results are issued only to the requesting health care professional or department. Patients have a right to data other than test results.

The GDPR gives individuals the following rights:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure (to be forgotten)
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling

If you wish to exercise any of the rights above, please get in touch using the details in the next section. Please note that CDPL does not do direct marketing or automated decision making.

### **How to contact us**

If you would like further information or to make an access request for your personal data, please contact either the CDPL manager [jayne.jones@lstmed.ac.uk](mailto:jayne.jones@lstmed.ac.uk) or LSTM data protection officer [dataprotection@lstmed.ac.uk](mailto:dataprotection@lstmed.ac.uk), 0151 702 9323, or by post to:

Data Protection Officer  
Liverpool School of Tropical Medicine  
Pembroke Place  
Liverpool  
L3 5QA  
United Kingdom

You can also contact the Information Commissioner's Office to make a complaint:  
<https://ico.org.uk/make-a-complaint/>